# Client Intake Form

\* = Required

## Section A: Name and affiliation

1. User Name \*
2. Principal Investigator's Name
3. Institution \*

* SickKids
* UHN
* Mount Sinai
* U of T
* Other

## Section B: Data description

1. What types of data or technology platforms will be used in this project? For example, whole genome sequencing (WGS) data, single-cell RNA-seq transcriptomic data, metabolomic data, MRI brain imaging, electronic medical records, etc.
2. What file formats are your data in? For example, FASTQ, BAM, CSV, DICOM
3. How many samples do you have?
4. Are the samples grouped into cohorts or in any other way?
5. What is the size of your datasets, for example in Gigabytes or Terabytes?
6. Are your datasets on the SickKids High-Performance Computing (HPC) facility or elsewhere?
7. What sort of covariates, confounders or other sources of heterogeneity are present in the data? Sex, age, ethnicity, other?
8. Are there any replicates, or paired observations, or multiple timepoints?

1. Which software tools, modules or pipelines do you normally use to analyze these datasets?

## Section C: Project outcomes and management

1. What are the project goals and expected outcomes for you? E.g. having a pipeline in place, or writing a paper (or several), or perhaps a grant?
2. What is your expected timeline and/or key milestones for this project?
3. Are there other research teams or collaborators involved in this project? Who are the PIs involved?
4. What other resources are required for this project?
5. How would you like to organize project communication and reporting with the CCM team? Do you have a liaison person responsible for communication in this project?
6. Have you read our Core Facility Terms and Conditions and do you accept them?
7. Have you read the suggested guidelines on how to acknowledge the HPC / CCM and do you agree with them?

## Section D: Project funding

1. Has the funding for your project been secured or are you planning to have it available in the future?
2. As a SickKids research core facility, the CCM operates on a cost-recovery and fee-for-service basis. Which option do you envision for the cost recovery?

* [Internal] Your existing SickKids cost centre
* [Internal] Future SickKids cost centre that you are planning to set up
* [External] Existing Purchasing Agreement between SickKids and Your institution
* [External] Requires a new external contract between You and the CCM
* Other

1. What type of computational support do you envision the CCM should provide:

* Occasional or short-term support (with an hourly fee for service)
* More sustained support for at least 3 months with a fixed time allocation (% FTE)

1. Please feel free to share any other relevant details